



GALLERY ONE EXHIBITION INFORMATION

The space

- Exhibition space consists of 3 adjacent spaces- see Mitcham Cultural Village Map
- Gallery One, Atrium Gallery and East Wing Gallery areas have a total of 55 lineal meters of hanging space (17+15+23 linear meters)
- 9 solid display plinths are available (two styles/colours)
- display glass cabinets and easels (use of glass cabinets and easels can be negotiated)
- Standard exhibition setup includes Gallery One and Atrium Gallery

Depending on booking schedule different exhibition setup can be negotiated

- Gallery One has a “The Gallery System” push button hanging equipment

Exhibition specifics

Duration

- 4 week exhibition including launch on a Friday evening (excluding set up and pack-up time)

Set up and pack up time is on Tuesday, Wednesday and Thursday prior and after the exhibition duration.

Gallery hours-Gallery One provides staffing during Gallery hours

- Gallery opens Tuesday to Friday 10 am - 4.00 pm
- First Saturday of each month 1-5 pm
- Additional weekend or after hours openings can be negotiated
- Gallery is closed during school and public holidays

Gallery fees

- \$500 for 4 weeks exhibition in the Gallery One and Atrium Gallery
- It is possible to rent Gallery One space separately, subject to availability (at a fee to be negotiated)

Sales Commission

The Gallery charges a commission of 30% (of the sale price on all works sold - generally all works are accepted for sale).All exhibitors must provide either their ABN number, or a signed declaration stating that their activities are on a hobby basis only. Without this information, by law, we will have to withhold 48.5% of any payments due to that person.

1 Torrens Street, Mitcham SA 5062

Website: <https://www.galleryone.org.au/>

Email: office@galleryone.org.au

Phone 8272 4504



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Sales of Artwork are paid by bank transfer on conclusion of the exhibition – payments are usually processed by the end of the following month (under condition that the sale has been processed in full)

Insurance and Freight

Gallery One takes every care with exhibits, but will not be liable for any loss or damage of any artworks, frames or packaging while in transit to or from the exhibition or while in the custody of Gallery One. It is the responsibility of the Artist/s to insure their artwork against damage/loss, including the transport of exhibits to and from the exhibition and for the duration of the exhibition.

Artist/s are responsible for all costs associated with freight of works to and from the Gallery.

Exhibition setup

Artist/s are responsible for physically hanging and displaying of artwork. Gallery volunteers are available to advise and assist with the display of artwork. Artist/s must provide a schedule of works and prices (at least 10 days before the exhibition opening).

Opening Launch and Invitations

- Exhibition launch is on the first Friday evening of the Exhibition
- Gallery One hosts the launch and arranges a Guest Opener-in consultation with the exhibiting artist/s
- Design of invitations, flyers and catalogues is available, if required. Artist/s can submit invitation/flyer/catalogue own design (PDF/Publisher format)
- Printing of 50 invitations is included

200gsm paper, in colour, standard invitations sizes: DL envelope size or A6 size

- E-Invitations to Gallery's mailing lists
- Social Media marketing of the exhibition

Exhibition Catalogue/Price List

- Printing of 80 catalogues is included – additional printing can be arranged at extra cost
- Catalogue : 1 double sided A4 page, standard 80 gsm paper, black & white

Terms-fees

- \$100 deposit on booking of exhibition
- Balance payable 6 weeks prior to exhibition opening

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Artist/s responsibilities

- Launch refreshments (drinks and nibbles can be arranged by Gallery One, at cost)
- Additional advertising
- Mailing of personal invitations

Gallery One reserves the right at any time and without prior notice to amend, alter or vary any of the conditions or to do any other thing which it deems fit.

Gallery One reserves the right to publish the artists name/image and a photograph of any exhibits for the promotional purposes. Copyright of all work remains with the artist. Any artist/exhibitor has the sole responsibility for ensuring that their artwork does not infringe another creator's copyright.

Gallery One



Gallery One



Atrium Gallery



East Wing



If you are interested in exhibiting, forward your proposal to Gallery One Coordinator Sanya Zunic E office@galleryone.org.au If you would like some assistance or guidance with your proposal please contact us, we can provide mentorships for emerging artists.

